# 2018-19 OeLC Calendar of Important Dates (Updated 20 June 2018)

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### **AUGUST**

### Aug 24

Automated Registration Review Email to GCs and Parents / Students

### **Aug 27**

Deadline for Communication of Essential eLearning Program Information to Parents, Students, GCs, and eTeachers

#### **Aug 27**

Deadline for Updating OeLC Contacts and Meeting RSVP Google Sheet

### **Aug 27**

**Deadline for Updating PRISM** 

# **SEPTEMBER**

#### **Sep 13**

Summer School Debriefing Meeting via Zoom (VIRTUAL; TENTATIVE; TIME TBA)

### Sep 21

Deadline for Room Reservations for BOLTT TORONTO Fall Conference

### **OCTOBER**

### Oct 25 @ 8:00 am - 3:00 pm

OeLC Operations Meeting #1 @ Intercontinental Toronto Centre

### Oct 26 @ 7:30 am - 3:30 pm

BOLTT TORONTO Fall Conference @ Intercontinental Toronto Centre

### **NOVEMBER**

#### **Nov 16**

Deadline for Entering Final Exam Dates and Proctoring Requirements in PRISM

#### **Nov 16**

Deadline for Entering Midterm Marks in PRISM and Emailing Midterm Reports

#### Nov 23

Deadline for Schools to Provide Semester 1 Midterm Marks to OCAS

### **DECEMBER**

#### Dec 21

Deadline for Entering Final Exam Details and Instructions in PRISM

### **JANUARY**

#### Jan 25

Automated Registration Review Email to GCs and Parents / Students

#### Jan 28

Deadline for Communication of Essential eLearning Program Information to Parents, Students, GCs, and eTeachers

#### Jan 28

Deadline for Updating OeLC Contacts and Meeting Attendance Google Sheet

#### Jan 28

**Deadline for Updating PRISM** 

## **FEBRUARY**

#### Feb 1

Deadline for Entering Final Marks in PRISM and Mailing Final Reports

#### Feb 8

Deadline for Schools to Provide Semester 1 Final Marks to OCAS

# Feb 11 @ 9:00 am - 12:00 pm

OeLC Operations Meeting #2 (VIRTUAL; TENTATIVE; TIME TBA) @ Virtual

#### Feb 14

Deadline for Schools to Provide Semester 1 Final Marks to OUAC

### **MARCH**

### **APRIL**

#### Apr 8

Deadline for Room Reservations for BOLTT OTTAWA Spring Conference 8

#### Apr 19

Deadline for Entering Final Exam Dates and Proctoring Requirements in the SSeS

#### Apr 19

Deadline for Entering Midterm Marks in PRISM and Emailing Midterm Reports

### Apr 25

Deadline for Schools to Provide Semester 2 Midterm Marks to OUAC

#### Apr 26

Deadline for Schools to Provide Semester 2 Midterm Marks to OCAS

### **MAY**

#### May 3

Deadline for Entering Estimated / Reserved / Pre-paid Attendees for BOLTT 2018-19 Conferences into Google Sheet

### May 3

Deadline for Submission of Annual OeLC Board Reports via Google Form

### May 9 @ 8:00 am - 3:00 pm

OeLC Operations Meeting #3 @ Delta Hotels by Marriott Ottawa City Centre

### May 10

First Distribution and Acceptances of OOB Summer School Students

### May 10 @ 7:30 am - 3:30 pm

BOLTT OTTAWA Spring Conference @ Delta Hotels by Marriott Ottawa City Centre

# May 17

Deadline for Entering Your Board's Next Year's eLearning Courses into Google Sheet

### **May 17**

Deadline for Entering Your Board's Next Year's eLearning Courses into PRISM

### May 20

Date to Begin Accepting OOB Students into Your Next Year's eLearning Courses

#### May 24

Deadline for Entering Final Exam Details and Instructions in PRISM

#### May 24

Final Distribution and Acceptances of OOB Summer School Students

### May 27 @ 9:00 am

Accept OOB Students Without Restriction Into Summer School Courses

# **JUNE**

### Jun 25

Deadline for Entering Final Marks in PRISM and Mailing Final Reports

# **JULY**

#### Jul 4

Deadline for schools to provide Semester 2 Final Marks to OUAC

#### Jul 5

Deadline for schools to provide Semester 2 Final Marks to OCAS