

## Flagging a Student for Priority Acceptance




Use sparingly, responsibly, and only when necessary.


Sometimes, you will have a student who, due to pressing circumstances, must be accepted into a course for which they have been waitlisted. In such circumstances, you can contact your Board's eRegistrar or DeLC and request the student be flagged for **Priority Acceptance**. Collectively, eRegistrars and DeLCs throughout the OeLC make a concerted effort to accept students for whom Priority Acceptance has been flagged. To flag a student for **Priority Acceptance**, please:

Contact your Board's DeLC to describe the circumstance and make the request.

To check to see if a student has been flagged for **Priority Acceptance**, go to **Students** and **Search by Name** or **OEN**, then click on the

name of the student. Click the action button  next to a student's name and select **View Status**.

If the student has been flagged for **Priority Acceptance**, you will see a checkmark in the **Priority** column.

Status	Priority	WL Position	Course	Class
Waitlisted		1	Semester 1 - Regular	DEMO